



Access X For Dummies

By John Kaufeld

John Wiley & Sons Inc. Paperback. Book Condition: new. BRAND NEW, Access X For Dummies, John Kaufeld, When you hear the word "database," do your eyes glaze over? Does the mention of fields and tables make your blood pressure skyrocket? Does the idea of entering and using hyperlinks make you hyperventilate? Whether you're running a business or a household .whether you need to be able to quickly access customer information, your recipe for chicken cacciatore, or the Little League team's records, Access 2003 holds the key. This friendly guide unlocks the secrets of using Access 2003 to store, manage, organize, reorganize, and use data! It gives you: the basics of the whole database concept; suggestions for solving problems with Access; what you need to know to design, build, use, and change Access tables; info on the ten most common types of fields; the scoop on using queries to unearth the answers hiding somewhere in your data; and guidelines for using the Access report system to make short work of long, previously time-consuming, reports. In the relaxed, comfortable "For Dummies" style, this book has easy-to-follow, step-by-step instructions and lots of screen shots. If you want to create and manage a database for...



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